

Biotechnology Leadership Program Nomination Checklist

Nominations must be submitted by 5pm on May 21, 2021.

The nomination package must be compiled into a single PDF labeled with the student's last name, date and faculty mentor (example: Smith_031521_Arnold).

The PDF must contain the following:

- Student's CV/resume
- Signed nomination letter from the faculty mentor, addressed to Dr. Frances Arnold
 - On Department letterhead, the mentor should provide an evaluation of the student's aptitude for the program, an indication of the kind of industrial biotechnology experience the student may pursue during their graduate work, and a commitment from the mentor to participate in BLP activities.
- Student's 250-word "Personal Statement" describing their interest in the program and expected impact on their future career (250 words is about 1 page, double-spaced)
- Nominee Information Form (completed and signed by student)
- Internship Commitment Form (completed by student, signed by student **and** mentor)
- Equal Opportunity Query Form (completed and signed by student)

Mentors (or a designated administrator) must submit nomination package (as a single PDF) to:

Blp.nomination@caltech.edu

**Please note - nomination packages will not be accepted from students*

**Biotechnology Leadership Program
Nominee Information Form**

Student name: _____

Check one:

- I am requesting consideration for partial funding from the BLP. I have partial funding from another source.
- I do not need BLP funding, but still want to participate in the program.

Status

- US Citizen
- Permanent Resident of the US
- Non-citizen, non-resident of the US

At the time of nomination to the BLP, my graduate advisor is:

Advisor Name: _____

Co-advisor Name (if appropriate): _____

Graduate Option: _____

I began graduate work at Caltech on (date): _____

**Students are eligible to apply to the program in their first, second or third year at Caltech.*

My current funding source(s) is/are:

**Biotechnology Leadership Program
Industry Internship Commitment Form**

Student name: _____

If accepted into the Biotechnology Leadership Program for Pre-doctoral Training at Caltech, I agree to work with my mentor and BLP staff to identify and complete an approved 2-3-month internship in a biotechnology-related company (or national lab, other org). I understand that BLP funding requires completion of this internship.

Please provide a short description of your ideal internship experience, and indicate any specific companies you intend to consider:

Student signature: _____

Date: _____

Mentor name: _____

For mentors:

I agree to work with the student and Biotechnology Leadership Program staff to identify an appropriate place and sponsor for the required 2-3-month internship, which is to take place during or immediately after the first year in the program. Further, I agree to work with the student to ensure a smooth transition back to my lab following the internship period.

Mentor signature: _____

Date: _____

Biotechnology Leadership Program
Equal Opportunity Query Form
(to be completed by student)

All nominees must complete this form. You are invited to provide information on gender, ethnicity and disability at your own discretion. If you prefer not to reply to any or all of the questions, please check the appropriate box(es).

Gender

- Male
- Female
- I choose not to reply

Ethnicity

- African American
- Alaskan Native / Pacific Islander
- American Indian
- Asian
- Hispanic
- Mexican American
- White
- I choose not to reply

Students with Disabilities

- I am disabled and understand I may request reasonable accommodations to participate in the Biotechnology Leadership Program
- I choose not to reply

Student signature: _____

Date: _____